

**St. Mary's County Regional Airport  
Airport Advisory Committee Meeting  
27 March 2017 Minutes**



I. CALL TO ORDER - Erik Anderson called the meeting to order at 1800. Also present were Ted Klapka, Terry Adair, Kaz Olmeda, Bob Pearce, Brian Schroeder, Bryan Barthelme, Eric Pratson and Lou Giordano. Hall Willard was excused. Gary Whipple (interim Airport Manager) and Bob Carlton (Staff Advisor) were in attendance from St. Mary's County Department of Public Works and Transportation. Seven members of the airport community and public attended.

II. MINUTES - The February draft minutes were approved with a correction to Mr. Giordano's name.

III. CHAIRMAN'S REPORT

The Airport Rules working group has already had one session to parse the document into an Enabling Ordinance plus Operating Rules and Standard Operating Processes. The next meeting of the Working Group is Friday 31 March at 6pm at the Airport Terminal Bldg. Public participation is encouraged.

The Chairman indicated that the County wishes to focus on Business growth at the airport.

IV. PUBLIC COMMENTS

Chesapeake Aviation indicated that they are procuring the Test Equipment in order to be able to add Transponder Checks to their service offerings.

There is confusion as to who is authorized to perform commercial aircraft maintenance on the airport grounds and what they are authorized to perform. DPWT took the action to place this information on the Airport Website so that it is publicly available. Further, DPWT indicated that they desired input from the public on desired services and needs at the airport.

V. DPW&T REPORT

Verizon remains an impediment to executing the airport infrastructure per the previously published schedule. This may impact the already contracted Road effort and cause that contract to be terminated and rebid. Anticipate a May bid and late Summer award.

The IT infrastructure to support an ADS-B Ground Based Extension is in work and anticipated to be complete by May. This should allow an ADS-B broadcast by mid-Summer. Note that this is a rebroadcast of ADS-B and not an ADS-B "In" tower.

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**VI. FBO & LEASEHOLDER REPORTS**

Demand for Hangars continues and the developers are investigating the construction of an additional hangar. Currently there are 15 on the hangar waiting list and it appears that four of those desire immediate or very near term occupancy.

**VII. NEW BUSINESS**

None.

**VIII. NEXT MEETING** –The next regular meeting is scheduled for Monday 4-24-2017 at 6:00 PM at the Airport Terminal Bldg.

**IX. ADJOURNMENT**- The meeting was adjourned at 6:51pm.

Submitted,

Handwritten signature of Ted Klapka in black ink, written over a horizontal line.

Ted Klapka

**Secretary**

Approved,

Handwritten signature of Erik Anderson in black ink, written over a horizontal line.

Erik Anderson

**Chairman**